ANNUAL QUALITY ASSURANCE REPORT

(AQAR 2005-06)

Submitted to

National Assessment and Accreditation Council

(NAAC)

Dharmveer Diliprao Rahate Shikshan Va Bahu-Uddeshiya Sanstha's

Arts And Science Mahila Mahavidyalaya, Mehkar Dist- Buldana (M.S.) Pin- 443301

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Dharmveer Diliprao Rahate Shikshan Va Bahu-Uddeshiya Sanstha, Mehkar Dist- Buldana (MS)

1.2 Address Line 1

> Arts And Science Mahila Mahavidyalaya , Mehkar Dist- Buldana.

Address Line 2

> Janephal Road

City/Town

> Mehkar

State

> Maharashtra

Pin Code

> 443301

Institution e-mail address

> mahilamaha7@rediffmail.com

Contact Nos.

> 07268-226623

Name of the Head of the Institution:

> Dr. S.T.SALI

Tel. No. with STD Code:

> 07268-226623

Mobile:

> 09822732516

Name of the IQAC Co-ordinator:

> B.W. Somatkar

Mobile:

7743801369

IQAC e-mail address:

amey_somatkar@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOXX10757

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)
   (Committee number is not available on above given reference)

3rd & 4th January 2004 (Date of visit)

1.5 Website address:

www.asmmm.org

Web-link of the AQAR:

www.asmmm.org/AQAR2005-06.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+	63.00	Feb- 2004	2009
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

05/08/2005

1.8 AQAR for the year *(for example 2010-11)*

2005-06

Arts And Science Mahila Mahavidyalaya AQAR 2005-06

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i.	AQAR-	Nil	(DD/MM/YYYY)
ii.	AQAR -	Nil	(DD/MM/YYYY)
iii.	AQAR-	Nil	(DD/MM/YYYY)
iv.	AQAR-	Nil	(DD/MM/YYYY)

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [√]   No [ ]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [√]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ]   Men [ ]   Women [√]

Urban [ ]   Rural [√]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [ ]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [ ]   Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [.   -]

1.12 Name of the Affiliating University *(for the Colleges)*   Sant Gadge Baba Amravati University, Amravati.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers | 06 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | - |

2.4 No. of Management representatives | 02 |

2.5 No. of Alumni | 01 |

2. 6 No. of any other stakeholder and

   community representatives | 01 |

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | - |

2.9 Total No. of members | 12 |

2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: No. | 02 | Faculty | Arts |

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | - |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - | International | - | National | - | State | - | Institution Level | - |

(ii) Themes | - |

2.14 Significant Activities and contributions made by IQAC

- IQAC is trying its best to provide the quality of higher education .

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure-1	- 3 Units completed - Weekly tests for academically students - Co-curricular and extra curricular activities were organised

Attach the Academic Calendar of the year as Annexure.

Copy of academic calendar is attached in the annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

IQAC plan was implemented .

- Attempts were made to increase the regular attendance of the students by telephonic contacts with the parents.
- Occasionally parents meeting were held to make them aware of the progress of their wards .
- Special coaching classes were held for academically backward students
- Special coaching classes were held for minority students
- Attention was paid to the physical facilities /amenities to the girls students
- Occasionally programs were organised to make the students aware of social responsibilities
- Birth/Death anniversaries of great nation leaders were organised

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	01	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	01	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	01

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [√]   Employers [ ]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	08	-	-	-

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-		-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

-

2.7 Total No. of actual teaching days
during this academic year

237 Days

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-

2.10 Average percentage of attendance of students

80.00%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A-I	100	-	2	15	10	27
B.A-II	62	-	1.61	17.74	4.83	24
B.A-III	35	-	-	25.71	5.71	31

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- In order to make teaching and learning processes more effective IQAC guides the subject teachers to make use of latest means of technology such as LCD projectors , slides ,CDs to make the teaching and learning effective .

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC takes initiatives to promote the teachers to submit Minor Research Projects to the UGC
- Many teachers take part in Seminars , Conferences ,Workshops of their respective subjects .

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. [-]   Chapters in Edited Books [-]

ii) Without ISBN No. [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons [-]

3.13 No. of collaborations   International [-]   National [-]   Any other [-]

3.14 No. of linkages created during this year [-]

3.15 Total budget for research for current year in lakhs :

From Funding agency [-]   From Management of University/College [-]

Total [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

`-`

`-`

3.19 No. of Ph.D. awarded by faculty from the Institution

`-`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `-`   SRF `-`   Project Fellows `-`   Any other `-`

3.21 No. of students Participated in NSS events:

University level `50`   State level `-`

National level `-`   International level `-`

3.22 No. of students participated in NCC events:

University level `-`   State level `-`

National level `-`   International level `-`

3.23 No. of Awards won in NSS:

University level `-`   State level `-`

National level `-`   International level `-`

3.24 No. of Awards won in NCC:

University level `-`   State level `-`

National level `-`   International level `-`

3.25 No. of Extension activities organized

University forum	-	College forum	02		
NCC	-	NSS	-	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation camp was organised by the college and about 50 donors donated their blood.

- Literacy rally was organised in the town and nearly about 100 students participated in it.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.70r	-	-	1.30Acres
Class rooms	06	-	-	-
Laboratories	01	-	-	-
Seminar Halls	-	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	01 Computer	-	Management	20,000
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

-

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1191	110083	03	415	1194	110498
Reference Books	-	-	32	9510	32	9510
e-Books	-	-	-	-	-	-
Journals	-	-	08	1330	08	1330
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	01	-	-	-	-	-	-	-
Added	-	-	-	-	-	-	-	-
Total	01	-	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

-

4.6 Amount spent on maintenance in lakhs :

i) ICT | - |

ii) Campus Infrastructure and facilities | 1 Lakhs |

iii) Equipments | 5,000 Rs/- |

iv) Others | - |

Total : | 1,05,000 Rs/- |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

-

5.2 Efforts made by the institution for tracking the progression

-

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
202			

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged /VJ/NT	Total
92	34	04	92	-	186	50	43	04	91	14	202

Demand ratio   1.1%   Dropout % : 68

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students beneficiaries

-

Arts And Science Mahila Mahavidyalaya AQAR 2005-06

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | -

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | -

5.6 Details of student counselling and career guidance

> - Students were counselled for preparing themselves for various competitive exams.
> - Students are thinking for facing various competitive exams.

No. of students benefitted | 10

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

> - Women Empowerment programme was organised.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 12 | National level | - | International level | -

No. of students participated in cultural events

State/ University level | 15 | National level | - | International level | -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	107	2,63,508 Rs/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 02 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Mission
- Our college is committed to the mission "Na Matu Par Daivatam" . The college has full faith in its 'mission' which will be producing intelligent, noble, confident, and courageous women, " Shikleli aayi gharadarala pudhe neyi". It means the woman instils the teaching that will last a long life.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

-

6.3.2 Teaching and Learning

- Extra classes are conducted for academically poor students
- Such students are instigated for attending classes
- Utilized charts, maps for effective teaching

6.3.3 Examination and Evaluation

- Monthly tests are conducted and the papers of the said tests are evaluated .

6.3.4 Research and Development

- The institute promote the teachers for participating Seminars / Conferences and for Minor /Major Research projects and Ph.Ds.

6.3.5 Library, ICT and physical infrastructure / instrumentation

-

6.3.6 Human Resource Management

-

6.3.7 Faculty and Staff recruitment

-    Management recruit qualitative faculty and staff

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

-

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Needy poor students are provided occasional financial aid by the staff members

6.5 Total corpus fund generated

1010 Rs/-

6.6 Whether annual financial audit has been done   Yes [√]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal
Administrative	-	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes √   No ☐

For PG Programmes   Yes -   No -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

- Annual meeting of the Alumni Association was held and they were made aware of the progress and development of the college. Some of them gave valuable suggestions for the academic progress and physical development of the college

6.12 Activities and support from the Parent – Teacher Association

- Annual meeting of the Parent – Teacher was held .

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation
- Keeping the environment clean
- Minimize the sound pollution
- Minimum use of plastics vehicles
- Economy in the use of papers
- Regular cleaning of drainage and toilets
- Keeping the campus clean

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

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-
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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

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-
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7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

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-
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Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

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-
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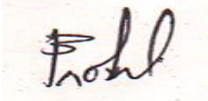7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

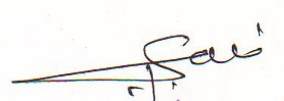## 8. **Plans of institution for next year**

- Attempts will be made to increase the results of the students
- Attempts will be made to increase the strength of the students in the classroom
- Interaction with the parents
- Special coaching for the minorities and academically poor students.

Name : B.W.Somatkar   Name : Dr.S.T.Sali

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure- I

Academic Calendar for 2005-06

1	Commencement of Admission	30/05/2005
2	First Term Opening	20/06/2005
3	Commencement of Classes	01/07/2005
4	Display of Class Representative	30/07/2005
5	Commencement of First Unit Test	02/09/2005
6	First Term Exam	22/10/2005
7	Diwali Vacation	01/11/2005-20/11-2005
8	Second Term Opening	21/11/2005
9	NSS Camp	26/12/2005
10	Commencement of Second Unit Test	27/01/2006
11	Annual Social Gathering	04/02/2006
12	Second Term Exam	28/02/2006
13	Summer Vacation	30/04/2006-18/06/2006

Annexure II

Feedback forms are collected from students for the evaluation of teachers. The institution ensures that the suggestions based on the findings of the IQAC are adhered to. The feedback forms are also collected from Alumni and Parents. The feedback is discussed and used as guidelines for further development.